



## INFORMATION SECURITY POLICY

The Senior Management of Bartram Associates Ltd [the Company] are committed to preserving the confidentiality, integrity and availability of information assets held on any media by applying a risk management and response process, which gives Customers, Clients and Staff, confidence that risks relating to information security are appropriately and consistently managed.

The Company information security management system (ISMS) provides the context and method to identify, assess, evaluate and control information-related risks. The ISMS conforms to the British Standard, International Standards Organisation/International Electro technical Commission (ISO/IEC) 27001:2013 Standard on information security and BS ISO/IEC 27002:2013 on Code of Practice. All information security requirements are aligned with the Company's legal, regulatory and contractual responsibilities.

Signed:

Date:

06/01/2015

**Arthur Bartram**

*Managing Director*

*Next Review Date: 06/01/2017*